

**Privacy Policy**  

---

**Klein, Hall & Associates, LLC**

CPAs, like all providers of personal financial services, are now required by law to inform their clients of their policies regarding privacy of client information. CPAs have been and continue to be bound by professional standards of confidentiality that are even more stringent than those required by law. Therefore, we have always protected your right to privacy.

**Types of Nonpublic Information We Collect**

We collect nonpublic information about you that is provided to us by you or obtained by us with your authorization.

**Parties to Whom We Disclose Information**

No personal information will ever be disclosed about you to anyone, except that which is already public or permitted by law. The information you give us about your personal or business records is reserved only for our employees who need to know in order to service your account.

**Confidentiality and Security of Clients' Information**

We retain records relating to professional services that we provide so that we are better able to assist you with your professional needs and, in some cases, to comply with professional guidelines. In order to guard your nonpublic personal information, we maintain physical, electronic, and procedural safeguards that comply with our professional standards. We are committed to retaining your confidence and want to assure you that any information you give us remains safe and confidential.

\*\*\*\*\*

Please call if you have any questions, because your privacy, our professional ethics, and the ability to provide you with quality financial services are very important to us.